



Pauahi Foundation

2025-2026 TERMS AND CONDITIONS OF THE KIPONA SCHOLARSHIP PROGRAM

Beginning April 28, 2025, the Pauahi Foundation (PF) will be administering all KS scholarship programs.

GENERAL INFORMATION

- Recipient must reapply for a scholarship award each year and meet all eligibility requirements. Only completed applications by the deadline will be considered.
- To meet program eligibility requirements at a non-entry grade level, the applicant must be designated as having a renewal status. (Renewal status is defined as receipt of an award in the previous school year.)
- The award is determined annually and is based on factors which may include the family's financial need and recognized tuition costs of the private school that the recipient will attend. Participating private schools are identified on the Pauahi Foundation website.
- The award is non-transferable to another grade, student, school year or non-participating K-12 program/enrollment and reflects the maximum annual amount that the recipient is eligible to receive.
- The Pauahi Foundation may request the submission of a completed IRS Form 4506-T Request for Transcript of Tax Form as determined to verify applicant's financial data.
- The Pauahi Foundation may share the Recipient data with KS to support operational efficiencies.
- Award amount and Terms and Conditions may change from year-to-year and the amount is subject to the availability of funds.
- Failure to meet the Terms and Conditions may cause the recipient to be disqualified for consideration under the program in subsequent years.
- Preference is given to applicants of Hawaiian ancestry to the extent permitted by law.

1. ELIGIBILITY/USE OF FUNDS

- The award must be used for K-12 program tuition only at a participating Kipona school. If the recipient does not enroll in the school identified on the award letter, the award may be used by the recipient at another participating Kipona school.
- The initial award amount stated in the award letter is the maximum award amount a student can receive at the private school listed on the award letter. It may be adjusted depending upon verification of actual tuition cost of the private school.
- Acknowledgement of the award indicates that the Recipient is not receiving any financial assistance from another Pauahi Foundation scholarship or program. Failure to meet this condition may result in immediate suspension and/or termination of the award and/or repayment.
- Individual awards do not cover the full cost of tuition. Families are responsible for any outstanding balance(s) for deposits, tuition, fees, meals, and/or other costs.
- If the award amount is greater than the actual tuition charged by the private school, the award will be recalculated, and the Parent(s)/Legal Guardian(s) will be expected to return the difference.
- The award cannot be used to reserve a seat at the school. Recipient must be enrolled and attending the private school.

2. AWARD DISBURSEMENTS

- Disbursement check(s) are made payable directly to the Parent(s)/Legal Guardian(s) of the Kipona recipient once all disbursement conditions are met.
- Initial disbursement check will be initiated after:
 - Parent(s)/Legal Guardian(s) acknowledge the Terms and Conditions by clicking the “Accept” button to acknowledge the award in FACTS.
 - Parent(s)/Legal Guardian(s) send the Pauahi Foundation information that verifies enrollment, student’s grade level, and tuition costs. Enrollment date is defined as the first day the recipient is present at the private school.
 - If applicable, Parent(s)/Legal Guardian(s) should send the Pauahi Foundation information and documents which verify that all conditions for previously awarded school years have been met.
- Disbursements may begin as early as July 2025, if all disbursement conditions have been met.
- Final award disbursement(s) for the 2025-2026 award year will be made by May 31, 2026. All unpaid charges incurred are the responsibility of the Parent(s)/Legal Guardian(s).

3. SCHOOL CHANGES

During Current School Year

- Parent(s)/Legal Guardian(s) may transfer the recipient to another participating Kipona private school as long as the initial disbursement has not been made.
- The Pauahi Foundation reserves the right to revise the amount of the award based on the recognized cost of the new private school. Parent(s)/Legal Guardian(s) will be notified in writing of revised award amount.
- Parent(s)/Legal Guardian(s) must notify the Pauahi Foundation in writing before the award can be made.
- The Kipona Scholarship cannot be transferred/utilized at a Kamehameha Schools Campus.
- Disbursement for the new private school will not be made until the Parent(s)/Legal Guardian(s) provide the Pauahi Foundation with verification of the recipient’s enrollment and grade level.
- Charges and fees, including late payment charges, resulting from a transfer either to the new private school or from the original private school, are the responsibility of the Parent(s)/Legal Guardian(s).

For Subsequent School Year(s)

- Parent(s)/Legal Guardian(s) may transfer their recipient to another participating Kipona private school at any time prior to the next school year’s application deadline date.
- Award amounts may differ each year. Refer to section 1. GENERAL INFORMATION.

4. MINIMUM FAMILY CONTRIBUTION

Parent(s)/Legal Guardian (s) are expected to contribute a minimum annual amount of \$100 toward their Kipona recipient’s tuition, which is already reflected in the recipient’s award.

5. RECIPIENT RESPONSIBILITIES

- Recipient must fulfill all conditions of the participating Kipona private school for progression into the next grade level. Failure to progress to the next grade level in the successive school year will result in the recipient’s ineligibility for all future Kipona scholarship years.
- Recipient must fulfill any assessment and/or testing conditions of the Kipona private school program. Failure to fulfill any assessment and/or testing condition will result in ineligibility for all future Kipona scholarship years.

- Failure to fulfill the Terms and Conditions in this document may result in the recipient becoming ineligible for an award disbursement in the next school year (2026-2027).

6. SERVICE ACTIVITY HOURS

- Families are encouraged to participate in service activities which develop and strengthen engagement with Hawaiian culture, language, values, land, and the community.

- Total No. of Completed Service Activity Hours

The Pauahi Foundation recommends that Parent(s)/Legal guardian(s) of **each Kipona recipient, or the recipient themselves** aim to perform service activities during the scholarship award year, from July 1, 2025 through June 30, 2026. The suggested number of service hours is based on your child(ren)'s grade level:

Grade Range	Service Hours Required
Grades 5	15 Service Hours
Grades 6-12	20 Service Hours

For example, if you have 2 awarded children – one in grade 5 and one in grade 7:

- Grade 5 (15 hours) + Grade 7 (20 hours) = recommend aim to perform 35 hours. Please be mindful of the following criteria relating to the performance of service activity hours:
 - Parent(s)/Legal guardian(s) should not use the same service hours for more than one awarded child.
 - Hours should be completed within the current scholarship year.
 - Hours should be performed with a non-profit organization or performed with your child's school.
 - Hours cannot benefit a KS student, staff, or program.
 - Hours cannot benefit political campaigns, programs, or parties.
 - Any community service hours completed must be unpaid.
 - Activity hours are self-reported. Parent(s)/Legal Guardian(s) are responsible for completing and submitting service activity hours in FACTS by July 15, 2026.

Categories

- 'IKE/NOHONA (Hawaiian knowledge and culture)

Activities that give families the opportunity to strengthen their Hawaiian identity, language, culture and practices:

Examples include:

- *Volunteering to clear invasive species from a fishpond*
- *Harvesting and cleaning kalo at a lo'i kalo*
- *Completing a Hawaiian language or history course*
- *Attending a seminar or lecture series on topics related to Native Hawaiian knowledge and contemporary issues such as 'ai pono, Native Hawaiian filmmaking, etc.*

- PAPA HANA (Workshops and classes)

Activities that foster personal growth and incorporate newfound knowledge into daily life.

Examples include:

- *Completing a "decolonizing your diet" workshop series*
- *Taking a money management/budgeting workshop*
- *Completing a computer literacy course*
- *Joining other families at a parenting skills workshop*

- E KŌKUA KĀKOU (Community service)
Activities completed with non-profit organizations that offer the opportunity to lead by example for 'ohana and community.

Examples include:

- *Volunteering at a community event promoting/celebrating Mahina 'Ōlelo Hawai'i, Lā Kū'oko'a, or other commemorative Native Hawaiian events.*
- *Participating in Native Hawaiian community issues and activism*
- *Serving food to homeless families with a non-profit organization*
- *Leading an activity for kūpuna at a senior living and/or activity center*

7. CHANGES IN CONTACT INFORMATION

Parent(s)/Legal Guardian(s) agree to update the Pauahi Foundation in writing of any changes in address, phone number(s), and/or email address within 30 days of noted change. Send written statement by email to: scholarships@pauahi.org.

8. REPAYMENT

- The Pauahi Foundation may request repayment of awarded funds or cancel/suspend an award if it is determined that the Kipona recipient's Parent(s)/Legal Guardian(s) have not met the Terms and Conditions of the award, has provided fraudulent information, or if the Pauahi Foundation receives information after initial awarding that affects award determination or calculation.
- Repayment must be made in full before any additional funds are disbursed or to restore the recipient's eligibility for a subsequent year or participation in any Pauahi Foundation scholarship program