



Kamehameha Schools®

Kipona Scholarship Program Newsletter

FEBRUARY 2023

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General Reminders

ACH payment option available!

If you haven't done so already, you can elect to receive payments via ACH (direct deposit to your bank account).

Some advantages of receiving ACH payments:

1. Security: Payments don't get lost in the mail
2. Convenience: No need to make a trip to the bank to deposit funds
3. Speed: Quicker access to funds

Please contact Cherish (see page 4 for contact info) if you'd like to enroll in our ACH payment program. Otherwise, you will continue to receive payment by check.

Check for outstanding disbursements

Please check your records that you've received funds for all Kipona students. Let Cherish know ASAP if there are funds outstanding. SY2022-2023 funds will not be disbursed after May 31, 2023.



SY2023-2024 Information

Award notifications are scheduled to be sent to families by the end of March 2023

Families can log into their FACTS account to view award decisions, accept their keiki's award, or view revised awards (if applicable)

Student Enrollment Verifications

The School Collaborator Portal (SCP) will open for student enrollment updates in late April. We will notify you by email when the SCP opens.

Award payments

Award payments will begin in August 2023 pending that parent/guardian has accepted the award in FACTS, you have confirmed student's enrollment in the SCP, and returning Kipona recipients have submitted their final SY2022-2023 report card.

Parent Community Service Requirements

Parent Community Service will not be mandatory, but highly encouraged for the 2023-2024 school year. Families will be able to report what community service they've completed (if any) for data purposes. KS will notify families this summer.

SY2024-2025 Updates

The student application period is scheduled for August 15-December 1, 2023.

At this time, no change is expected to scholarship entry grade levels (grades 6 & 9) or maximum award amounts.



Tips for families applying for Kipona Scholarship

- **START EARLY!**

The application period for the 2024-2025 school year is August 15-December 1, 2023. Families should gather their 2022 signed federal income tax return along with any other financial documentation as early as possible.

- **AVOID COMMON APPLICATION ERRORS**

Typos can drastically affect the award outcome. Families should ensure that all financial and contact information is accurate and that both parents are listed on the application if they are living in the same household.

- **BE THOROUGH IN ENTERING INFORMATION**

All PreK-12 students who are/will be attending a tuition charging private school or preschool should be listed on the application, as well as all income, expenses, assets as specified on the application. In addition, be sure families add all Kipona eligible schools they are considering on the application.

- **ASK FOR HELP IF NEEDED**

Help is available to all families needing assistance with filling out their application via our Kamehameha Schools Resource Centers. Resource Centers are located statewide and are happy to help in-person, by phone, or via e-mail. Fee waivers are available. Call (808) 534-8080, email ksrc@ksbe.edu, or make an appointment to visit us at: <https://apps.ksbe.edu/resourcecenters/>.

- **LOOK OUT FOR COMMUNICATION FROM KS & FACTS AND RESPOND TIMELY**

Staff will reach out by email and/or phone if additional information is needed to complete the application. Unanswered communication may result in a student's application being incomplete.

SY2024-2025 School Collaborator Participation Requirements

Requirement for all schools to participate in Kipona Scholarship Program

All schools (including returning schools) need to be HCPS licensed or accredited by a KS recognized accreditation institution.

Returning schools do not need to reapply for Kipona participation

Make sure to submit updated accreditation certificates (if not HCPS licensed) as they become renewed. Your school may be removed from the Kipona Scholarship Program if your HCPS license or accreditation lapses.

Interested Schools

Schools interested in becoming a Kipona School Collaborator may check our website or contact KS for application information. The application period will run from April 1-30, 2023.



For more information:



Check out our website for school collaborators



Email Cherish Lum (Main POC for Kipona Scholarship Program) at celum@ksbe.edu

Some reminders regarding your expectations:

- Schools will notify KS of any changes in school contact information within 30 days
- Email copies of accreditation certificates (if not HCPS licensed) as they become renewed
- Schools will return any unused funds to KS within 30 days of change (e.g. withdrawals, disenrollment, etc.)
- When KS requests rates, schools must submit their published tuition rates
- When confirming enrollment, a student's start date is defined as the first day the student is physically or virtually present at school (student must be actively participating)
- Awards can be used for distance learning, so long as the school is providing active instruction
- Awards can not be used to reserve spots at school. Student must be attending school physically or virtually
- A full list of expectations can be found on our [website](#)