



Kamehameha Schools®

PKS Scholarship Program Newsletter

FEBRUARY 2023

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General Reminders

ACH payment option available

If you haven't done so already, you can elect to receive payments via ACH (direct deposit to your bank account).

Some advantages of receiving ACH payments:

1. Security - Payments don't get lost in the mail
2. Convenience - No need to make a trip to the bank to deposit funds
3. Speed - Quicker access to funds

Please contact FASS@ksbe.edu if you'd like to enroll in our ACH payment program. Otherwise, you will continue to receive payment by check.

School Refunds

Refunds due to government subsidies being received, student withdrawal, etc. are due to KS within 30 days. Mahalo to those schools who have been diligent about this!

Other subsidies

PKS can be combined with other subsidies such as Child Care Connections, Preschool Open Doors, etc. Please keep us informed of the amount and timing of other subsidies being received for students as we may need to adjust their PKS award amount accordingly.

Q4 (May-July) disbursements

The School Collaborator Portal (SCP) will open for current 2023-2024 PKS awardee's summer enrollment March 1-31, 2024. Any updates or new enrollment information available after the deadline can be emailed to FASS@ksbe.edu.

If summer enrollment information has been submitted by the deadline, you can expect to receive payment by early May. Disbursement for June & July will not be processed until summer enrollment information has been received, even if you're a year-round school.

Check your records

Once you've received your Q4 (May-July) payment, we encourage you to check your records to ensure you've received funds for all PKS students. SY2023-2024 funds for any quarter will not be disbursed after September 30, 2024. If there are outstanding funds owed, let us know as soon as possible by emailing FASS@ksbe.edu.



SY2024-2025 Information

Award notifications are tentatively scheduled to be sent to families by the end of March 2023

Families can log into their FACTS account to view award decisions, accept their keiki's award, or view revised awards (if applicable). Award amounts will be displayed as a monthly amount on award letters. However, funds will still be disbursed on a quarterly basis.

Student Enrollment Verifications

The School Collaborator Portal (SCP) will open for student enrollment updates in May/June. We will notify you by email when the SCP opens.

Award payments

Award payments will begin in August 2024 pending that parent/guardian has accepted the award in FACTS, you have confirmed student's enrollment in the SCP by the deadline.

Parent Requirements

Quarterly attendance requirements will be reinstated for the 2024-20245 school year. Keiki are required to be in attendance at least 85% and have no more than 3 consecutive days of unexcused absences.

Parent Community Service will not be required, but highly encouraged for the 2024-2025 school year. Families will be able to report what community service they've completed (if any) for data purposes. KS will notify families this summer.

SY2025-2026 Updates

The student application period is scheduled for August 15-December 1, 2024.

At this time, no change is expected to the maximum award amount of \$1200/month.



Tips for families applying for PKS Scholarship

- **START EARLY!**

The application period for the 2025-2026 school year is August 15-December 1, 2024. Families should gather their 2023 signed federal income tax return along with any other financial documentation as early as possible.

- **AVOID COMMON APPLICATION ERRORS**

Typos can drastically affect the award outcome. Families should ensure that all financial and contact information is accurate and that both parents are listed on the application if they are living in the same household.

- **BE THOROUGH IN ENTERING INFORMATION**

All PreK-12 students who are/will be attending a tuition charging private school or preschool should be listed on the application, as well as all income, expenses, assets as specified on the application. In addition, be sure families add all PKS eligible preschools they are considering on the application.

- **ASK FOR HELP IF NEEDED**

Help is available to all families needing assistance with filling out their application via our Kamehameha Schools Resource Centers. Resource Centers are located statewide and are happy to help in-person, by phone, or via e-mail. Fee waivers are available. Call (808) 534-8080, email ksrc@ksbe.edu, or make an appointment to visit us at: <https://apps.ksbe.edu/resourcecenters/>.

- **LOOK OUT FOR COMMUNICATION FROM KS & FACTS AND RESPOND TIMELY**

Staff will reach out by email and/or phone if additional information is needed to complete the application. Unanswered communication may result in a student's application being incomplete.

SY2025-2026 School Collaborator Participation Requirements

Requirements for all schools to participate in the PKS Scholarship Program

- Currently licensed by the State of Hawai'i Department of Human Services (DHS) or the United States Department of Defense (DOD) and
- Accredited by a KS recognized accreditation system or currently a participant in the PKS expansion program

Returning schools do not need to reapply for PKS participation

Make sure to submit updated accreditation certificates and DHS licenses as they become renewed. Your school may be removed from the PKS Scholarship Program if there is a lapse to your license or accreditation.

Interested Schools

Schools interested in becoming a PKS School Collaborator may check our website or contact KS for application information. The application period will run from April 1-30, 2023.



For more information:



Check out our website for school collaborators



Email Cherish Lum (Main POC for PKS Scholarship Program) at celum@ksbe.edu

Some reminders regarding your expectations:

- Schools will notify KS of any changes in school contact information within 30 days
- Email copies of DHS licenses and accreditation certificates as they become renewed
- Schools will return any unused funds to KS within 30 days of change (e.g. withdrawals, disenrollment, subsidies received, etc.) regardless of whether we notified you directly or not.
- When KS requests rates, schools must submit their published tuition rates
- When confirming enrollment, a student's start date is defined as the first day the student is physically or virtually present at school (student must be actively participating)
- KS will not adjust award if tuition rates increase after the deadline.
- Awards can be used for distance learning, so long as the school is providing active instruction
- Awards can not be used to reserve spots at school. Student must be attending school physically or virtually
- A full list of expectations can be found on our [website](#).